



**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes
April 17, 2018
Opened 1:30pm
Closed 2:52 pm**

MEMBERS PRESENT: J. Bacon, R. Boyd, T. Clark, L. Dutrieux, C. Hall, M. Helmsing, S. King, J. Martinez, J. Miller, S. Osmanovic, F. Rosales, J. Warfield

ABSENT: L. Ambrose

CALL TO ORDER: J. Bacon called the meeting at 1:30pm.

APPROVAL OF MINUTES: Approval of March 20, 2018 minutes; all in favor.

CSSAC ADVISOR'S NOTES: Success Factor launches January 2019. APSAC requested funding; they will receive \$1500 just like CSSAC. The budget falls under HR. CSSAC now has a P-card, and Melissa Helmsing will sign-off on purchases. CSSAC has a general fund and a scholarship fund. We may also get a professional development fund.

TREASURER'S REPORT: Discussion of budget; Report on file with treasurer.

COMMITTEE REPORTS:

Fundraising: The Flower Power Fundraising event is over and we earned \$114, which will go into the scholarship fund.

Grants: Scholarship awards will be raised to \$800 for dependent, \$500 to employee, and \$400 to spouse. All were in favor and approved.

Purdue WL: Randi attended the April meeting at West Lafayette and gave a report. Discussion of Purdue Global and tax ramifications. Purdue Global tuition will be taxed. All classes will be up by summer. Randi reported that we are working on Summerfest planning and will be hosting the regional meeting at Fort Wayne.

UNIVERSITY COMMITTEE REPORTS:

Budgetary Affairs Subcommittee: The Budgetary Affairs Subcommittee submitted the Annual Report on the Athletics Budget to the Faculty Senate. The comparative report provides a summary of the athletics budget data for fiscal year 2017 and fiscal year 2018. There has been a decrease in both revenues and expenditures for athletics from fiscal year 2017 to fiscal year 2018. These decreases are not distributed equally across different sources.

Revenue Subcommittee: – C. Hall gave an overview.

Faculty Senate: Presiding Officer Jeff Malanson talked about the importance of shared governance going forward for IPFW and PFW. Helmke Library Dean Alexis Macklin discussed how the library will be buying books ahead of the transition and is looking forward to the eventual integration of the library within the Purdue University system. Associate Vice Chancellor Cheryl Hine and Associate Registrar Kari Smith answered questions regarding course caps split between PFW and IUFW. IUFW students should be directed to IU Student Central in Neff Hall.

University Budget Committee: The University Budget Committee Report and Recommendations for the Fiscal Year 2019 Budget was sent to the Chancellor and Vice Chancellors. The UBC recommends that in the event further budget reductions are necessary, they be made in a targeted manner rather than be imposed equally across administrative areas; that investments be made to maintain and restore existing university operations; that a Strategic Initiative Reserve be created to support strategic investments that will promote enrollment and revenue growth; and that UBC's charge be expanded to include supporting the administration in (1) communicating relevant budgetary information to the campus, (2) developing budgetary priorities that will inform future decisions on budget reductions and investments, and (3) moving toward a strategically balanced budget model.

Summerfest: Working on logo for web page and one for t-shirt. *Celebration of a New Generation*

NEW BUSINESS:

Bridge Question: "What is the purpose of the "Guest of the Chancellor" parking spaces located next to the building? What was their original intent? It seems that these are being used by a select few employees every day. Should they be changed to "A" parking spaces for all employees? Why do these select individuals get premium parking space, even better than those of us that have to purchase an "A" parking pass? These parking spaces could be turned back into metered spots used by anyone." – Anonymous

Bridge Answer: These spaces were originally designated for campus guests to have easy access to the Admissions department when it was housed in Kettler. Since moving to Walb, the spaces are no longer needed for this purpose as we have less visitor traffic to the building. That being said, when we begin transitioning signs as part of the realignment, a few of the spaces will be re-designated as "Chancellor guest parking only" and the remainder will return to being metered spots.

In the meantime, we will be connecting with those employees who regularly park there and informing them of these changes. I have also spoken with UPD Chief Potts and he will have his officers begin monitoring these spots more closely. Still, there may be instances where employees park in the Chancellor guests spots, but it will be for limited times only (not all day) and at the Chancellor's discretion. – Kim Wagner

Staff Recognition Luncheon: Register for lunch by today. Can pay by credit card. Looking for a few more volunteers to assist on day of event.

IPFW Hosting Campus: The planning for the event on June 12 is underway. Guest speaker will be Jay Harris to discuss Sweetwater Collaboration. Other logistic details were discussed, such as location, food, and schedule.

CSSAC PFW Webpage: CSSAC logo needs updated.

CSSAC “THE BRIDGE”
Question/Suggestion:
Name (Optional):
Campus Address (Optional):

Send BRIDGE questions to Tanner Clarke, KT 145 1-5706, Josh Bacon LA 153 1-6019. An electronic version of this form is available on the CSSAC web site at:
<http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html>

IPFW CSSAC home page address:
<http://www.ipfw.edu/committees/cssac/>
West Lafayette CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>